AUDIT PLAN SCHEDULE 2015/2016 (As at 14 September 2015)

Appendix 2

PLANNED AUDITS

	PRIORITY	April					May				June				July					August				September					October				November				December					January				February				March				
JOINT		1	2	3	4	5	1	2	3	4	1	2	3	4	1		2	3	4	5	1	2	3	4	1	2	3	4	5	1	2	3	4	1	2	3	4	1	2	3	4	5	1	2	3	4	1	2	3	4	1	2	3	4
Procurement	26																																																						
Payroll	24																																																						
Housing Benefits & Council Tax Reduction Scheme	22																																																						
Leisure Centres	22																																																						
Elections & Election Payments	22																																																						
Council Tax	21																																																						
General Ledger	21																																																						
NNDR	21																																																						
Sundry Debtors	21																																																						
ICT	21																																																						
Creditor Payments	20																																																						
Pro-Active Anti-Fraud Review	20																																																						
Insurance	20															AGC																																							
Capital Management & Accounting	19																																																						
Cash Office	19																																																						
Licensing	18																																																						
Treasury Management	18																																																						
Receipt of Income Arrangements	18																																																						
HR Management	17																																																						
HR Recruitment	17																																																						
Partnership Performance Monitoring	17																																																						
Project Management	17																																																						
Waste Management and Recycling	17																																																						
Consultation (Public & Staff)	16																																																						
Neighbourhood Planning Grants	15																																																						
Development Management	13																																																						
LEADER Project Grant Verification	10																																																						

FOLLOW UP AUDITS

	PRIORITY	April					May				June				July					August				September					October				November				December					January				February				March				
JOINT		1	2	3	4	5	1	2	3	4	1	2	3	4	1		2	3	4	5	1	2	3	4	1	2	3	4	5	1	2	3	4	1	2	3	4	1	2	3	4	5	1	2	3	4	1	2	3	4	1	2	3	4
Anti-Fraud and Corruption Policies																																																							
Bank Contract and Arrangements																																																							
Contract Monitoring																																																							
Credit card Usage																																																							
Council Fees and Charges																																																							
Petty Cash																																																							
Travel & Subsistence																																																							
Receipt of Income Arrangements																																																							
Procurement																																																							
Licensing																																																							
SODC																																																							
None																																																							
VWHDC																																																							
None																																																							

UNPLANNED AUDITS

	PRIORITY	April					May				June				July					August				September					October				November				December					January				February				March				
JOINT		1	2	3	4	5	1	2	3	4	1	2	3	4	1		2	3	4	5	1	2	3	4	1	2	3	4	5	1	2	3	4	1	2	3	4	1	2	3	4	5	1	2	3	4	1	2	3	4	1	2	3	4
Expenses spot checks																																																							
SODC																																																							
None																																																							
VWHDC																																																							
Beacon Investigation																																																							

Key

- **Projected Start Date**
- **In Progress**
- **Draft Issued**
- **Complete**